



UNITED NATIONS
INDUSTRIAL DEVELOPMENT ORGANIZATION



Global Eco-Industrial Parks Programme

TRAINING WORKSHOP ON EIP TOOLS, LESSONS LEARNED AND WAY FORWARD

TRAINING AGENDA (20-24 February 2023)

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1. Background

Eco-industrial parks are the key to inclusive and sustainable industrial development, as they promote cross-industry and community collaboration for common benefits related to economic, social and environmental performance. By mainstreaming and upscaling eco-industrial parks, countries can develop a more competitive and resilient industrial manufacturing base. This is one of the main goals of the Global Eco-Industrial Parks Programme (GEIPP) developed by the United Nations Industrial Development Organization (UNIDO).

It is important to align EIP approaches across countries where UNIDO is working, by sharing successful experiences and learning from each other. It is also important to use the same tools, and to contribute together to their development.

UNIDO developed a toolkit to help countries identify the best entry points for the successful implementation of eco-industrial parks, as well as guide park management and industrial park companies in the process. The toolkit offers industrial park managers and policymakers the right tools to scale up efforts and reap the social, economic and environmental benefits they entail.

The tools provide step-by-step guidance to assess an industrial park against the International Framework for Eco-Industrial Parks and subsequently identify, prioritise, plan, manage and monitor eco-industrial park initiatives. They also help identify and implement RECP action and industrial symbiosis in a given eco-industrial park. In addition, the tools provide a structure for monitoring the implementation of eco-industrial park approaches. Further tools are being designed on the eco-industrial park concept and master planning, mapping value-added services by park management as well as facilitating access to finance.

2. Objectives

This training focuses on key objectives:

- » To gain capacities in eco-industrial parks development for Ukrainian stakeholders;
- » To exchange lessons learnt in eco-industrial parks development among countries.



3. Tentative Agenda

19 February (Travel Day)

TRAVEL DAY

07:00	Departure from Kiev with expected arrival in Riashiv, Poland by 10 pm. Check-in at Hotel Prezydentkie
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20 February (Day 1)

TRAVEL DAY

09:00 – 19:00	Travel from Riashiv to Vienna by Bus. Check-in at Hotel Amedia Best Western Plus
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21 February (Day 2)

GEIPP TRAINING

08:00	Pickup from Hotel Amedia (Best Western Plus) to Vienna International Center
09:00 – 10:00	Opening Session <ul style="list-style-type: none">• Welcome speech<ul style="list-style-type: none">○ Jerome Stucki, Chief, UNIDO Circular Economy and Resource Efficiency Unit○ Christian Susan, GEIPP Programme Manager, UNIDO○ Rana Pratap Singh, GEIPP-Ukraine Project Manager, UNIDO• Round of introduction (All participants)• Mr Klaus Tyrkko, Chief Technical Advisor, UNIDO – EIP concept, UNIDO toolkit and instruments available
10:00 – 10:30	Coffee break
10:30 – 11:15	Lessons learnt in EIP development <ul style="list-style-type: none">• Ms Yulia Skubak, Director of the Department of..., Ministry of Economy – Main achievements and trends in national EIP Policy in Ukraine• Mr Alessandro Flammini – Lessons learnt and barriers in EIP policy implementation from other countries
11:15 – 12:30	Understanding and meeting the needs of industrial park management and national economy <ul style="list-style-type: none">• Mr Anton Kleshchov - Intro to UNIDO EIP Policy Tool• Ms Viktoriia Shkolna, National EIP Policy Expert, UNIDO – Policy gaps identification. Creation of a legal environment for EIP implementation. Stakeholder mapping and main influencers



	<ul style="list-style-type: none"> Ms Viktoriia Shkolna, National EIP Policy, UNIDO – EIP Policy action plan development and implementation. How to involve local private sector to the discussions <p>Discussion</p>
12:30 – 14:30	Lunch break and DSA collection at Bank Austria (Level 1-C Building)
14:30 – 16:30	<p>Main barriers for the EIP concept implementation in industrial parks</p> <ul style="list-style-type: none"> Oleksandra Stepaniuk, KeyGroup – Why the management of Industrial Parks can refuse to implement the EIP concept? Do UNIDO Tools help to this end? Solutions? (5-7 slides) Anton Kleshchov: Insights from GEIPP Ukraine Mr Cesar Barahona – EIP benefits for the management of Industrial Parks. How to focus attention on the processes in the park (Experiences from Latin America)
17:00	Return to hotel
18:30	Depart to restaurant with the bus
19:00-22:00	Conference Dinner at Zwölf Apostelkeller (Sonnenfelsgasse 3, 1010 Wien)

22 February (Day 3)

GEIPP TRAINING	
8:00	Pickup from Hotel Amedia (Best Western Plus) to Vienna International Center
09:00 – 10:30	<p>EIP Planning: EIP Concept Planning and Master Plan EIP Review Tool</p> <ul style="list-style-type: none"> Mr Dick van Beers, International and Independent Sustainability Professional – Presentation of these tools. Mr Dick van Beers – How to plan EIP from scratch. Greenfield and brownfield – differences in the concept and master plan design How can these tools be applied to Ukraine? E.g. for relocation of industries
10:30 – 11:00	Coffee break
11:00 – 12:30	<p>Supply chain disruption and build it back better according to EIP model</p> <ul style="list-style-type: none"> Iryna SHATALOVA (online): Supply chain disruption and how clusterization could be implemented in Ukraine
12:30 – 14:00	Lunch break
14:00 – 14:45	<p>EIP Implementation: EIP Monitoring Tool, RECP Monitoring Tool, Industrial Symbiosis Tool</p> <ul style="list-style-type: none"> Mr Branko Dunjic, International RECP Expert, UNIDO – Intro and lessons learned.
14:45 – 15:30	<p>Park Management Services Tool</p> <ul style="list-style-type: none"> Mr Dick Van Beers – What services can propose EIP to its resident companies. Types of services and best international cases.
15:30 – 16:30	EIP Financing



	<ul style="list-style-type: none">• Oleksandr Nikolai, EBRD – Financial institutions supporting green growth in Ukraine. Identification of EU and banking projects• Mr Klaus Tyrkko, EIP Access2Finance Tool
17:00	Return to Hotel Amedia by bus

23 February (Day 4)

GEIPP TRAINING

07:30	Pick up from Hotel Amedia (Best Western Plus) to Industrie Zone Niederösterreich-Süd (IZ NÖ-Sud)
8:45-10:30	Site Visit to IZ NÖ-Sud <ul style="list-style-type: none">- Presentation of EcoPlus Business Park and EcoPlus environmental services<ul style="list-style-type: none">○ Peter Wondra (EcoPlus Division Head, Business Locations & Services)○ Andreas Kirisits (EcoPlus Department Head, Investment Services)○ Irmgard Balint (IZ NÖ-Süd Project Manager)
10:30-11:00	Bus to TFZ (Wiener Neustadt Technopole)
11:00-12:30	Presentation and tour of the Wiener Neustadt Technopole TFZ (Technologie- und Forschungszentrum) <ul style="list-style-type: none">○ Rainer Gotsbacher (Technopole Manager)
12:30 – 14:00	Lunch break and return to Vienna
14:00 – 17:00	<ul style="list-style-type: none">• Site visit to Siemens Innovation Lab (TBC) Closing <ul style="list-style-type: none">• Christian Susan, GEIPP Project Manager

24 February (Day 5)

GEIPP TRAINING

08:00 -14:00	Checkout and departure from Vienna to Katowice (5 hours) including lunch break
14:30-16:30	Visit to Silesian Automobile and Advanced Manufacturing Cluster
16:45	Departure from Katowice SEZ to Hotel B&B Katowice Centrum

24 February (Day 6)

TRAVEL DAY

08:00	Checkout and departure from Katowice to Kyiv by bus
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4. Participation

Participants to the training will be invited by UNIDO and shall be nominated representatives from public agencies, industry and academia in consultation with Ukrainian government counterparts. UNIDO will cover the participation of these delegates (see further details in [Section VIII](#)).

UNIDO staff, i.e. the programme manager and relevant technical staff involved in topics relevant to the discussions during the training may act as resource persons and participate in the event.

To facilitate arrangements, participants are requested to fill in the form available at the following link as soon as possible: <https://airtable.com/shrsF3NK9cYrMRDte>.

5. Language

The training will be conducted in English with Ukrainian interpretation (remote and in-person simultaneous interpretation). To have access to remote interpretation, UNIDO will provide a link during the training that can be accessed using any device to listen to the interpretation stream. We therefore recommend that participants wishing to use remote interpretation bring their phone and/or computer. Power outlets will be available in the training room.

6. Financial and Administrative Arrangements

The following arrangements shall be undertaken by UNIDO to facilitate the participation of invited delegates:

Transport to Vienna

UNIDO will cover the travel costs to and from Vienna, Austria (in Economy Class) for each participating delegate that has received an invitation from UNIDO. **This assumes that participants are travelling according to the itinerary outlined below.**

UNIDO's Travel Office at the headquarters in Vienna will make the reservations for all the travellers on the most direct and economical route in line with UNIDO's rules. The itinerary for the journey from Kyiv to Vienna is outlined below:

- **Outbound journey:**
 - o 19 February: Departure from Kyiv by bus in the morning heading to Riashiv, Poland. Overnight stay in Riashiv after crossing the border.
 - o 20 February: Departure from Riashiv to Vienna with expected arrival at 6-7 pm.
- **Homebound Journey:** Departure from Vienna by bus on 24 February heading to Katowice Poland. Overnight stay in Katowice Poland. Cross border by bus heading to Kyiv on 25 February.

Given the rapidly evolving situation in Ukraine, this itinerary may be subject to change.

UNIDO will not be financially responsible for earlier arrivals, late departures or deviations from the suggested route.



Daily Subsistence Allowance

To cover the costs of accommodation, local transportation, meals and other unforeseen expenses in Vienna, UNIDO will provide participants with a Daily Subsistence Allowance (DSA) per night (starting from 20 February) as determined by UN rules governing the administration of trainings, for the duration of the event. Consequently, the total DSA disbursed to participants will be **approximately EUR 1100** (fluctuations to DSA rate in the meantime may apply). The DSA can be collected on arrival at Bank Austria in the Vienna International Center.

Coffee-breaks will be offered during all days of the event (field visit included) free of cost for the participants while all lunches will be covered by the DSA in the VIC cafeteria and during the field visit by participants. A conference dinner will also be organized by UNIDO free of cost to participants on 22 February. All other meals will be self-organized by participants and shall be covered by the provided DSA.

Any transfers required to participate in the various field visits will be covered by UNIDO. As the DSA will be collected by participants on 21 February, participants should have enough funds with them to cover their overnight stay in Poland and any meals until they receive their DSA.

Other Costs

Participants will be responsible of all other expenses incidental to travelling abroad incurred in the home country, e.g. passports, visas, required medical examinations, inoculations and other such miscellaneous expenditures, as well as internal travel to and from the airport of departure in the home country.

UNIDO will not assume any responsibility for any other costs, including the following expenditures, which may be incurred by participants:

- Compensation for salary and any related allowance during the period of the Meeting.
- Costs incurred if there is a deviation in the routing initiated by the participant after approval of the itinerary by UNIDO.
- Travel and other costs incurred by dependants.
- Costs incurred in respect of travel and accident insurance, as well as medical and hospitalization bills in connection with attendance at the Conference.
- Compensation in the event of death, disability or illness.
- Loss or damage to personal property while attending the Conference.
- Purchase of personal belongings and compensation in the event of damage caused by climatic or other conditions.
- Other unforeseen costs.



7. Other Information

- **Accommodation**

Hotel in Riashiv (19 February)

Prezydenckie Hotel (450 PLN¹ per night including breakfast for a single room)

As DSA will be collected by participants once they arrive in Vienna, the overnight stay in Riashiv on 19 February will need to be pre-financed by participants. The amount that participants receive will take this into account and compensate for this cost.

Making a room reservation

To secure a booking, participants should email recepca@hoteleprezydenckie.pl or by contact the hotel by phone at +48 503 486 122. For the email, please include the following information:

- Subject line: UNIDO room reservation (19 February)

I would like to make a room reservation under the block reservation secured by UNIDO for the training on EIP Methodologies. Below is the information needed to facilitate the reservation:

- *Date of check-in: 19 February 2023 (1 night)*
- *Keyword: UNIDO*
- *Name of Guest:*
- *Phone number of Guest:*

Hotel in Vienna (Check-in on 20 February, check-out on 24 February)

UNIDO has secured a block reservation at the Amedia Hotel (Best Western Plus) for EUR 99 per night (breakfast included).

Hotel Address: Landstraßer Hauptstraße 155, 1030 Wien

The cost of the hotel room shall be covered by each participant through their DSA. To conclude the reservation, a credit card will be required but will not be charged until check-out, at which point participants have the option of using the DSA to settle the final invoice.

Making a room reservation:

- Fill in the attached "[Vienna Hotel Reservation Form](#)" (Note: the form asks for the credit card CVV number but please only give your card number and expiry date, the **CVV code is not required**).
- Send the completed form to reservierung@wien.plazahotels.de ccing b.verez@unido.org **before 6 February 2023.**
 - Subject Line: UNIDO Delegation Ukraine room reservation
- The hotel will reply confirming the reservation.

Please note that the daily shuttle to the Vienna International Center will only pick up participants from the selected hotel so any participants wishing to book alternative accommodation will need to arrange

¹ 95 EUR



their daily transportation to and from the Vienna International Center and the pickup point at the selected hotel themselves

Hotel in Katowice: B&B Katowice Centrum (24 February)

Hotel Address: Sokolska 4, 40-086 Katowice, Poland

The hotel rate including breakfast is 225 PLN² per day for a single room and 275 PLN per day for a double room. The booking of the hotel room should be made by each participant following the instructions below:

Making a room reservation

- Each participant sends an email before **14 February** to Katowice@hotelbb.com (cc b.verez@unido.org) with the following information:
 - Subject line: UNIDO room reservation (24 February)
 - Email: (text can be copied and relevant details added).

I would like to make a room reservation under the block reservation secured by UNIDO for the training on EIP Methodologies. Below is the information needed to facilitate the reservation:

- *Date of check-in: 24 February 2023 (1 night)*
- *Keyword: UNIDO*
- *Name of Guest:*
- *Phone number of Guest:*

- **Border entry and exit documents**

Prior to departing from Kyiv, participants are requested to make their own arrangements for any relevant travel permits that may be required to exit Ukraine. UNIDO GEIPP-Ukraine will support this process where possible.

- **Venue**

The training sessions will take place at the Vienna International Center. Participants will receive a badge on the first day to facilitate their entry and exit into the premises. Entry must be made via Gate 1 outside the U-1 Kaisermühlen Stop. **All participants will be required to provide a form of identification to gain entry and will be subject to a security check.**

² 47.80 EUR



Contact person

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